

## **JOB POSTING: Construction Project Manager / Site Superintendent**

### **The Opportunity**

We are growing our team and looking for a disciplined, creative and personable Construction Project Manager / Site Superintendent with extensive experience in ICI and multi-residential projects in the \$0.5M to \$15M range in Kingston, Ontario. **Five or more years of ICI construction project management experience is required.** Carpentry and / or estimating experience are both valuable assets.

In this senior role, you will be responsible for all aspects of construction project management including: client relations, site safety, estimation, planning, scheduling, risk assessment, quality control, supplier and subcontractor coordination, purchasing, supervision, layout and contract administration.

We are proud of the fact that we "blur the lines" between our Project Managers and construction Superintendents as often as possible. Our aim is to maintain a small staff of creative professionals who can do it all, or close! Once one of our Managers is assigned to a project, they generally see it through from tender to completion, thereby providing owners, consultants and subcontractors with a single point of contact throughout the life of the project. This continuity facilitates communication, simplifies decision-making on site and ensures accountability.

On larger projects, our Project Managers / Superintendents are supported by Project Principals, Project Coordinators and / or General Foremen as needed.

Educational and professional qualifications will vary amongst candidates and will be reviewed on an individual basis. Our team includes professional engineers, licensed carpenters, and other professionals, and we hope to maintain this variety of skills and experience.

Strong interpersonal and document management skills are required. This is a career position with growth opportunity.

### **About Bourgon Construction**

Bourgon Construction is a general contracting, project management and design/build company based in Cornwall, Ontario, with a second location in Kingston, Ontario. We work across Eastern Ontario and specialize in ICI and multi-residential projects in the \$0.5M to \$15M range. Since 1958, Bourgon Construction has earned an excellent reputation with owners and design consultants for its personal, hands-on project management style, quality work and successful project delivery. For more information, please visit our website, [www.rjbourgon.com](http://www.rjbourgon.com).

## About the Benefits

Our management salaries are annual and vary with experience and proficiency. Performance and other bonuses vary as well, as do vacation time allotments. Our goal is to provide a competitive but personalized remuneration package that meets individual needs.

- Comprehensive health, dental, retirement savings and insurance plans are offered to all our staff.
- Vehicles, cell phones and IT equipment are considered tools and provided to all management staff.
- Training and personal career development plans are encouraged and provided as needed.

Our corporate culture is based on working hard for each other and our clients and taking pride in the results. Individual accountability is highly prized. As we move forward in an industry employing less skilled construction tradespeople than possibly ever before, strong leadership will become an essential quality for all our managers.

If interested in this opportunity, please submit a cover letter detailing your interest in the position; a one-page personal resumé listing your professional background and your specific skills related to this position; as well as a project resumé listing the name, location, size, value, owner, architect and your specific role on the project. Also, include a list of software programs that you are proficient with.